



**DEADLINE**  
FOR TRANSPORT BOOKING FORMS  
**23 October 2018**

## SHUTTLE / TRANSPORT SERVICE : Booking Form

EMAIL COMPLETED FORM [marketing@imesa.org.za](mailto:marketing@imesa.org.za) OR FAX TO 031 266 5094

**FREE Shuttle / Transport Service available from TUESDAY, 30<sup>th</sup> October – FRIDAY, 02<sup>nd</sup> November 2018**  
*(Please tick appropriate boxes where required)*

<b>DELEGATE NAME:</b>			
<b>CELL NUMBER:</b>			
<b>FREE SHUTTLE SERVICE REQUIREMENTS</b>			
YES	NO	<b>Arrival Airport Shuttle</b> : Airport to Conference Venue (Boardwalk Hotel)	
YES	NO	<b>Tuesday AFTERNOON, 30 October 2018</b> : Conference Venue to Hotel	
YES	NO	<b>Tuesday EVENING, 30 October 2018</b> : <b>Opening Function</b> - Hotel to Conference Venue and return to Hotel	
YES	NO	<b>Daily Shuttle Services</b> : Hotel to Conference Venue and return to Hotel	
YES	NO	<b>Thursday EVENING, 01 November 2018</b> : <b>Social Evening</b> - Hotel to Venue and return to Hotel	
YES	NO	<b>Departure Airport Shuttle</b> - Friday, 02 November 2018 : Conference Venue to Airport	
<b>DELEGATE ARRIVAL FLIGHT DETAILS</b>			
<b>AIRLINE:</b>			
<b>ARRIVAL DATE:</b>		<b>ARRIVAL TIME:</b>	
<b>DELEGATE ACCOMMODATION DETAILS</b>			
<b>Where will you be staying? (tick from the IMESA preferred accommodation listed below)</b>			
	Onsite	Boardwalk Hotel <i>(Conference Venue)</i>	Hotel is onsite
	100m	Road Lodge	Walking distance
	100m	Beach Hotel	Walking distance
	250m	Courtyard Hotel	Walking distance – <i>shuttle service will be provided, if required</i>
	380m	City Lodge	Walking distance – <i>shuttle service will be provided, if required</i>
	430m	Town Lodge	Walking distance – <i>shuttle service will be provided, if required</i>
	900m	Protea Marine Hotel	Shuttle service required
	1,4km	The Chapman Hotel	Shuttle service required
	1,4km	Radisson Blue	Shuttle service required
	1,8km	Garden Court	Shuttle service required
	2,5km	Summerstrand Hotel	Shuttle service required
<b>FRIDAY AIRPORT SHUTTLE SERVICE INFORMATION</b>			
<b>On Friday, 02 November 2018, the AIRPORT SHUTTLE SERVICE will leave on-the-hour every-hour from the Conference Venue (Boardwalk Hotel) from 11h00 – 17h00. Indicate below your requirements.</b>			
<b>DELEGATE DEPARTURE FLIGHT DETAILS</b>			
<b>AIRLINE:</b>			
<b>DEPARTURE DATE:</b>		<b>DEPARTURE TIME:</b>	

Transport Shuttle Schedule is attached and will also be available at the IMESA INFORMATION DESK at the Conference Venue.

# 2018 IMESA CONFERENCE

## SHUTTLE / TRANSPORT SERVICE SCHEDULE

### HOTELS

**FREE** Airport and daily shuttles will run to and from the CONFERENCE VENUE to the Hotels listed below.

Boardwalk Hotel <i>(Conference Venue – onsite)</i>	Road Lodge <i>(100m from Conf. Venue)</i>	Beach Hotel <i>(100m from Conf. Venue)</i>	Courtyard Hotel <i>(250m from Conf. Venue)</i>	City Lodge <i>(380m from Conf. Venue)</i>	Town Lodge <i>(430m from Conf. Venue)</i>	
Protea Marine Hotel <i>(900m from Conf. Venue)</i>	The Chapman Hotel <i>(1,4km from Conf. Venue)</i>	Radisson Blue <i>(1,4km from Conf. Venue)</i>	Garden Court <i>(1,8km from Conf. Venue)</i>	Summerstrand Hotel <i>(2,5km from Conf. Venue)</i>		
<b>AIRPORT ARRIVALS &amp; DEPARTURES</b>	<b>Tuesday</b> 30 OCTOBER 2018	<b>Wednesday</b> 31 OCTOBER 2018	<b>Thursday</b> 01 NOVEMBER 2018	<b>Friday</b> 02 NOVEMBER 2018		
	07h30 - 20h00 Airport to Conference Venue <i>(Every hour on the hour)</i>	07h30 - 12h00 Airport to Conference Venue <i>(Every hour on the hour)</i>	N / A	11h00 - 17h00 Conference Venue to Airport <i>(Every hour on the hour)</i>		
	14h15, 15h15 & 16h15 Conference Venue to Hotels <i>(Every hour on the hour)</i>					
<b>DAILY SHUTTLE TIME TABLE</b>	<b>Tuesday</b> 30 OCTOBER 2018	<b>Wednesday</b> 31 OCTOBER 2018	<b>Thursday</b> 01 NOVEMBER 2018	<b>Friday</b> 02 NOVEMBER 2018		
	17h00 - 17h45 Hotels to Conference Venue  <i>Opening Function starts @ 18h00</i>	07h00 - 07h45 Hotels to Conference Venue  <i>Conference starts @ 08h00</i>	07h00 - 07h45 Hotels to Conference Venue  <i>Conference starts @ 08h00</i>	07h00 - 07h45 Hotels to Conference Venue <i>Conference starts @ 08h00</i>	07h00 - 07h45 Hotels to Conference Venue <i>Conference starts @ 08h00</i>	
	20h30 - 22h30 Conference Venue to Hotels <i>(Every 15 mins)</i>  <i>Opening Function ends @ 21h00</i>	17h30 - 18h45 Conference Venue to Hotels  <i>Conference ends @ 17h30</i> <i>AGM ends @ 18h30</i>	14h00 & 14h30 Conference Venue to Hotels	18h00 - 18h50 Hotels to Happy Valley <i>Social Evening starts @ 18h30 for 19h00</i>		
		21h00 - 24h00 Happy Valley to Hotels <i>(Every 30 mins)</i>				
<b>COMPANION TOUR</b>	<b>Tuesday</b> 30 OCTOBER 2018	<b>Wednesday</b> 31 OCTOBER 2018	<b>Thursday</b> 01 NOVEMBER 2018	<b>Friday</b> 02 NOVEMBER 2018		
	N / A	08h30 Departing from Conference Venue  <b>DAY 1</b> Tour Venue  16h00 Return to Conference Venue	08h30 Departing from Conference Venue  <b>DAY 2</b> Tour Venue  15h00 Return to Conference Venue	08h30 Departing from Conference Venue  <b>DAY 3</b> Tour Venue  12h00 Return to Conference Venue		
<b>TECHNICAL TOURS</b>	<b>Tuesday</b> 30 OCTOBER 2018	<b>Wednesday</b> 31 OCTOBER 2018	<b>Thursday</b> 01 NOVEMBER 2018	<b>Friday</b> 02 NOVEMBER 2018		
	N / A	N / A	13h45 ALL Tours <b>DEPART</b> Conference Venue to various Technical Tours  17h00 - 17h30 ALL Tours <b>RETURN</b> Drop-off at Conference Venue and various Hotels	N / A		