



**DUE DATE FOR COMPLETED FORMS**  
**Wednesday, 25 September 2019**

**TRANSPORT / SHUTTLE SERVICE : Request Form**  
SEND COMPLETED FORM TO [marketing@imesa.org.za](mailto:marketing@imesa.org.za)  
OR FAX TO 086 565 0657

**FREE Shuttle service available from 01 - 04 OCTOBER 2019** (Please tick appropriate boxes where required)

<b>DELEGATE NAME:</b>			
<b>CELL NUMBER:</b>			
<b>FREE SHUTTLE SERVICE REQUIREMENTS</b>			
YES	NO	<b>Arrival Airport Shuttle : Airport to Durban ICC</b> – Tuesday, 01 October 2019, from 11h00 to 20h00 – Wednesday, 02 October 2019, from 07h00 to 11h00	
YES	NO	From Durban ICC to Hotel - Tuesday, 01 October 2019, from 14h00 to 17h30	
YES	NO	<b>Opening Function</b> - From Hotel to Durban ICC and return - Tuesday, 01 October 2019 - Evening	
YES	NO	<b>Daily Shuttle Services</b> - From Hotel to Durban ICC and return to Hotel	
YES	NO	<b>Social Evening</b> - From Hotel to Greyville Race Course and return to Hotel - Thursday, 03 October 2019	
YES	NO	<b>Departure Airport Shuttle</b> : Durban ICC to Airport – Friday, 04 October 2019	
<b>For a complete transport schedule refer to page 2 of this document.</b>			
<b>DELEGATE ARRIVAL FLIGHT DETAILS</b>			
<b>AIRLINE:</b>			
<b>ARRIVAL DATE:</b>		<b>ARRIVAL TIME:</b>	
<b>DELEGATE ACCOMMODATION DETAILS</b>			
<b>Where will you be staying? (tick from the IMESA preferred accommodation listed below)</b>			
	Onsite	Hilton Hotel	Hotel is onsite
	550m	City Lodge	Walking distance – shuttle service will be provided
	1,1km	Road Lodge	Walking distance – shuttle service will be provided
	1,1km	Southern Sun Elangeni Maharani	Walking distance – shuttle service will be provided
	1,7km	Garden Court Marine Parade	Walking distance – shuttle service will be provided
	1,8km	Garden Court South Beach	Shuttle service required due to distance
	2,3km	Suncoast Towers	Shuttle service required due to distance
	17km	Garden Court Umhlanga	Shuttle service required due to distance
<b>FRIDAY AIRPORT SHUTTLE SERVICE INFORMATION</b>			
On Friday, 04 October 2019, the AIRPORT SHUTTLE SERVICES will run from Durban ICC to the Airport on-the-hour-every-hour from <b>12h00 – 15h00</b> . Indicate below your requirements.			
<b>DELEGATE DEPARTURE FLIGHT DETAILS</b>			
<b>AIRLINE:</b>			
<b>DEPARTURE DATE:</b>		<b>DEPARTURE TIME:</b>	

**HOTELS - FREE** Airport and daily shuttles will run to and from the CONFERENCE VENUE to the Hotels listed below.

Hilton Hotel (onsite)	City Lodge (550m from Durban ICC)	Road Lodge (1,1km from Durban ICC)	Southern Sun Elangeni Maharani (1,1km from Durban ICC)
Garden Court Marine Parade (1,7km from Durban ICC)	Garden Court South Beach (1,8km from Durban ICC)	Suncoast Towers (2,3km from Durban ICC)	Garden Court Umhlanga (17km from Durban ICC)

## Transport / Shuttle Time Table

	Tuesday 01 OCTOBER 2019	Wednesday 02 OCTOBER 2019	Thursday 03 OCTOBER 2019	Friday 04 OCTOBER 2019
<b>AIRPORT ARRIVALS &amp; DEPARTURES</b>	11h00 - 20h00 Airport to Durban ICC <i>(Every hour on the hour)</i>	07h00 - 11h00 Airport to Durban ICC <i>(Every hour on the hour)</i>	N / A	12h00 - 15h00 Durban ICC to Airport <i>(Every hour on the hour)</i>
	14h15, 15h15 & 16h15 Durban ICC to Hotels <i>(Every hour on the hour)</i>			
<b>DAILY SHUTTLE TIME TABLE</b>	17h00 - 17h45 Hotels to Durban ICC <b>Opening Function starts @ 18h00</b>	07h00 - 07h45 Hotels to Durban ICC <b>Conference starts @ 08h00</b>	07h00 - 07h45 Hotels to Durban ICC <b>Conference starts @ 08h00</b>	07h00 - 07h45 Hotels to Durban ICC <b>Conference starts @ 08h00</b>
	20h30 - 21h30 Durban ICC to Hotels <i>(Every 15 mins)</i> <b>Opening Function ends @ 21h00</b>	17h30 - 18h45 Durban ICC to Hotels <b>Conference ends @ 17h30 AGM ends @ 18h30</b>	14h00 & 14h30 Durban ICC to Hotels	
			18h00 - 18h50 Hotels to Greyville Race Course <b>Social Evening starts @ 18h30 for 19h00</b>	
			21h00 - 24h00 Greyville Race Course to Hotels <i>(Every 30 mins)</i>	
<b>COMPANION TOUR</b>	Tuesday 01 OCTOBER 2019	Wednesday 02 OCTOBER 2019	Thursday 03 OCTOBER 2019	Friday 04 OCTOBER 2019
	N / A	08h30 Departing from Durban ICC <b>DAY 1 ACTIVITIES</b> 16h00 Return to Durban ICC	08h30 Departing from Durban ICC <b>DAY 2 ACTIVITIES</b> 15h00 Return to Durban ICC	08h30 Departing from Durban ICC <b>DAY 3 ACTIVITIES</b> 12h00 Return to Durban ICC
<b>TECHNICAL TOURS</b>	Tuesday 01 OCTOBER 2019	Wednesday 02 OCTOBER 2019	Thursday 03 OCTOBER 2019	Friday 04 OCTOBER 2019
	N / A	N / A	13h45 <b>ALL TOURS DEPART</b> Durban ICC to various Tech Tours 17h00 - 17h30 <b>ALL TOURS RETURN</b> Drop-off at Durban ICC and various Hotels	N / A