The Institute of Municipal Engineering of Southern Africa (IMESA) and the Consulting Engineers of South Africa (CESA) have pleasure in inviting local, provincial and government or semi-government authorities and/or their engineering consultants to submit entries for the **2025** **IMESA/CESA EXCELLENCE AWARDS. There is NO CHARGE to enter.**

**CATEGORIES**

Projects may only be entered into **ONE** of the following categories:

* **Engineering Excellence In Structures & Civils**

E.g. Projects demonstrating engineering science, use of alternate materials, innovative construction processes, etc

* **Community Upliftment & Job Creation**

E.g. Projects demonstrating labour intensive construction, skills development, community awareness/participation, etc

* **Environment & Climate Change**

E.g. Environmental rehabilitation, renewable energy, drought solutions, coastal initiatives for rising sea levels, pollution control, educational /technical initiatives, etc

**SUBMISSION REQUIREMENTS**

Please fill in and email the **2025; IMESA / CESA Excellence Awards Entry Form** to Debbie Anderson at [*conference@imesa.org.za*](mailto:conference@imesa.org.za) to register your entry and then send the requirements listed below on or before the closing date to:

IMESA

2 Derby Place / The Summit

Derby Downs Office Park

WESTVILLE

Durban

3629

**Telephone:** 031 266 3263

Each project may only be entered in ONE of the categories. All entries are required to submit **TWO identical completed submissions** for the adjudication of the project. Please note that projects should **NOT** be older than 3 years and not have been entered or considered in past IMESA / CESA Excellence Awards.

*ALL submissions are to include the following:*

1. Printed copy of the emailed entry form as a cover sheet.
2. Printed copy of all project documentation with photographs *(min. of 20 printed photographs OR good quality colour photocopies).*
3. **Electronic copy** of project documentation and presentations with photographs, preferably in a JPEG format at 300 dpi resolution or greater, on a memory stick, marked with your company name, so as not to get mixed up with other companies entries.
4. Electronic copy of corporate logos as JPEG 300 dpi or greater resolution on the memory stick.

**AWARD CRITERIA**

**The Excellence Awards recognise outstanding achievements** in municipal infrastructure and entries should showcase projects which demonstrate the best of civil engineering as a science and how engineering enhances the lives of the local communities, through excellence in:

* + - Planning and design
    - Construction methods
    - Innovation and originality
    - Meeting social and technical challenges
    - Contributing to the wellbeing of communities

Projects submitted must be within **Southern Africa**.

**Submitted projects ought to satisfy the following criteria:**

1. The effectiveness of the project in response to community needs.
2. The involvement of the municipal engineer’s on the project.
3. The extent of innovation, ingenuity and originality of the project.
4. Environmental sustainability.
5. Financial sustainability over lifecycle of project.
6. Quality & efficiency of implementation of the project i.e. on time and within budget.
7. Quality of the submission.

**ADJUDICATION**

Entries will be judged by a nominated panel of qualified engineers, each an authority in his / her field, and under the chairmanship of the IMESA and CESA Presidents.

It should be noted that the awards recognize the **project itself**, and not the individuals, firms or organizations involved.

**PRESENTATION OF AWARDS**

The awards will be presented at the IMESA Conference in October 2025 at the Opening Function of the 88th IMESA Conference & Exhibition in East London at the East London International Convention Centre (ELICC). The top 3 entrants in each category will be invited to attend the Excellence Awards, cost of travel and accommodation will be for the entrants own account.

The winning entries will be published in a future edition of the IMIESA Magazine and be detailed in a press release to the media. It is anticipated that the successful engineers will gain national recognition as a result of winning the award.

A prestigious framed certificate will be presented to the winners at the awards ceremony in October 2025.

**E N T R Y F O R M**

Completed entry form to be submitted to Debbie Anderson on / before 03rd July 2025. All entry forms must be e-mailed to ***conference@imesa.org.za*** with two duplicate copies (hard copies) submitted to the IMESA head office. Kindly ensure that you receive confirmation from IMESA that your entry forms have reached the office. **ALL fields are COMPULSORY to complete**.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ENTRANT DETAILS (Company submitting the project):** | | | | | | | |
| **COMPANY NAME:** |  | | | | | | |
| **PROJECT INVOLVEMENT:**  **Indicate with an X** | **☐** | As a Municipality | | | | | |
| **☐** | As a Consultant | | | | | |
| **☐** | Other | | | | | |
| **REPRESENTATIVE:**  **(full names)** |  | | | | | | |
| **DESIGNATION:** |  | | | | | | |
| **CONTACT DETAILS:** | **TEL:** | |  | **CELL:** | | |  |
| **EMAIL:** | |  | | | | |
| **COMPANY POSTAL ADDRESS:** |  | | | | | | |
| **PROJECT DETAILS** | | | | | | | |
| **NAME OF PROJECT:** |  | | | | | | |
| **LOCATION OF PROJECT:** |  | | | | | | |
| **LOCAL AUTHORITY:** |  | | | | | | |
| **MAIN CONSULTANT(S):** |  | | | | | | |
| **OTHER:** | 1 |  | | | 3 |  | |
| 2 |  | | | 4 |  | |
| **PROJECT CATEGORY:**  **Indicate with an X which category you wish to enter the project** | **☐** | Engineering Excellence In Structures & Civils | | | | | |
| **☐** | Community Upliftment & Job Creation | | | | | |
| **☐** | Environment & Climate Change | | | | | |
| **BRIEF PROJECT DESCRIPTION *(no more than 200 words)*** | | | | | | | |
|  | | | | | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PROJECT INVOLVEMENT** | | | | |
| **LOCAL AUTHORITY:** |  | | | |
| **CONSULTANTS:** | 1 |  | 3 |  |
|  | 2 |  | 4 |  |
| **BRIEF MOTIVATION FOR ENTERING *(no more than 200 words)*** | | | | |
|  | | | | |

**CONDITIONS**

1. The adjudicators reserve the right to elect local nominees in certain geographic regions who may visit the projects under review and report back to the adjudicators.
2. The adjudicators or their nominees must be allowed safe and reasonable access to all parts of the scheme submitted.
3. The adjudicators have the right to reject any submission for which the documentation does not comply with the stated requirements of submission or entry.
4. All entry material submitted becomes the property of IMESA / CESA.
5. IMESA / CESA reserve the right, without payment of fees or royalties, to make whatever use it may consider desirable of material submitted in connection with the entries, including the publication of photographs and names, and to select from the entries, at its own discretion, material for exhibition or publication, irrespective of the results of the awards.
6. The decision of the adjudicators shall be final and binding on all entrants.
7. Only projects considered by the adjudicators to be sufficiently meritorious will be considered for this award.
8. Projects may be of any size and must be completed in all aspects.
9. Entries and all supporting documents, photo’s/Photocopies etc. must be in duplicate, (2 full entries per project).

**CHECKLIST *(tick with an* X *next to item)***

|  |  |  |
| --- | --- | --- |
| 1 | **2x** Printed copies of the emailed entry form as a cover sheet. | **☐** |
| 2 | **2x** Printed copies of all project documentation with photographs *(min. of 20 photocopies in colour of the progress stages of the actual project entered)* | **☐** |
| 3 | **2x** Electronic copies of project documentation and presentations with photographs *(preferably in a JPEG format at 300 dpi resolution or greater, on a memory stick)* | **☐** |
| 4 | **2x** Electronic copies of corporate logos as JPEG 300 dpi or greater resolution *(on a memory stick)* | **☐** |
| 5 | **On Memory stick label each item:** 1 - photo’s, 2 - Project documents, 3 - Entry form | **☐** |

I   *(full name)*, hereby confirm that I accept and understand the Conditions as set out above.

**TICK BOX TO CONFIRM: ☐ DATE :**